



## GOOD SHEPHERD CATHOLIC CHURCH

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**PARISH MISSION STATEMENT:** *Good Shepherd is a Christian, caring community, nourished by a joyful, spirit-filled liturgy that inspires our lives. We strive to welcome, accept, and love all people as they are, and through our ministries, reach out with active concern to those in need.*

**2018/2019 Goal:** *"Make parish activities more appealing, accessible and available so that more families and individuals will participate."*

### I. Meeting Details

- A. Meeting Date: November 4, 2019
- B. Meeting Time: 7:00 p.m.
  - Time Allotted: 90 Minutes
- C. Meeting Location: Mary of Magdala Chapel
- D. Present: Michael Crownover, Rudi Gutierrez, George Koleas, Ron Leonhardt, Donna Makowski, Jackie Michaels, Lisa Nimmer, Dan Popp, Steve Schmit, Deacon Sandy Sites, Karen Warren
- E. Guests: Joyce Guinn, Barb Korneth
- F. Absent/Excused: Judy Koenings
- G. Minutes taken by: Pat Seitz
- H. Opening Prayer Leader: Ron Leonhardt
- I. October minutes were approved by consensus via email

### II. Agenda/Reports and

### III. Results

#### Parish Director Report by Deacon Sandy

- Envisioned two parish new position - Assistant to the Pastor
  - Job description is posted on the Good Shepherd website, St. James website, Archdiocesan website, and Good Shepherd Facebook page.
- More info on Archdiocese Capital Campaign
  - Following a feasibility study, the Archdiocese has decided to move forward with a Capital Campaign.
  - Good Shepherd and St. James were both selected as Pilot Parishes with campaign kick-off in January, ending in June.
  - As a result, a percentage of the money raised (at this point, expected to be 60%) will be returned to the parishes, possibly as soon as July 2020.

**4 People or 2 couples will be needed to serve as Good Shepherd's Chairs for the Capital Campaign.**

- More info on Archdiocese Disciple Maker Index survey
  - Deacon Sandy will send Council Members a list of the questions.
  - Survey will kick off the beginning of Lent 2020. Expect data to be compiled and available early in the Easter season.
  - We will get the Archdiocese roll-up of answers.
  - We will also get the same information specific to Good Shepherd, which we can then use as a benchmark.
- Clarity on November/December 4th Sunday Pre Mass
  - Finance Council will conduct pre-Mass November 23-24.
  - 4<sup>th</sup> Sunday of December is still to be determined.
- Front of altar railing
  - A handrail will be installed up the center front of the altar.
  - A parishioner has donated funds to cover the installation.
- Proposed Town Hall format
  - Open with 5-minute state-of-the-parish by Deacon Sandy, then a 5-minute overview for each Commission, followed by 15-30 minutes for open Q&A
  - All parishioners will be invited to come and bring their affirmations and suggestions.
  - As many parish leaders as possible should be at the Town Hall meeting to address questions and suggestions.
  - For any question that is unable to be answered immediately, the parishioner will be directed to contact the administrative assistant who will obtain the answer and close the communication loop directly to the parishioner.
  - Date for Town Hall still TBD.

**Open Discussion -**

- Discuss strategic planning effort and next steps
  - Briefly discussed the presentation given by Rich Harter.
  - Deacon Sandy, Lisa Kovalesky of St. James, George Koleas of Good Shepherd will be the core group to communicate with Rich Harter moving forward in the process.
- Worship Space Update - Rudi and George (update from Finance Council Mtg)
  - Plan B was approved to move forward in conducting due diligence with planning and obtaining additional quotes.
  - Finance Council will work on how the funding might best be obtained.
  - Final proposal numbers need to be submitted to Finance Council for approval before implementation.
- Report from 10/21 Deanery Meeting (Lisa)
  - Presentation by Amy **Grau**, Director of Communications for the Archdiocese regarding Crisis Communication Management. At Good Shepherd, Mark Stiemle is the point person for communication during business hours regarding operations of the parish. If there is an issue in

- church, ushers are responsible for communicating to those in the church. Amy is available as a resource for the parish as needed.
- Lisa shared that we are embarking on a strategic planning process with Rich Harter serving as our archdiocesan partner in this effort.
  - Update on effort to review and revise parish policies
    - Due to conflicting schedules, the sub-committee meeting has not yet taken place.

### **Commission/Committee Questions**

- Finance Council Update –
  - See information under Worship Space Update (above)
  - Human resources committee is being revamped, and employee handbook is being reviewed.

### **Items from the Floor**

- None raised.

### **Pre-Mass Update**

- November 23/24 - Finance Council – 4:30 – TBD by Finance Council  
9:30 - George Koleas
- December 21/22: 4:30 – Donna Makowski 9:30 - Karen Warren

### **IV. Next Meeting Details**

- Meeting Date: December 2, 2019
- Meeting Time: 7:00 p.m.
- Time Allotted: 90 minutes
- Meeting Location: Mary of Magdala Chapel
- Agenda: Will be distributed prior to meeting
- Prayer Leader: Donna Makowski
- Steps to be taken before the next meeting:

### **VI. Important Dates to Remember**

- 11/28: Thanksgiving Day Mass
- 11/30-12/1: First Sunday of Advent
- 12/8: Feast of the Immaculate Conception ... NOT a holy day of obligation this year
- 12/17: Good Shepherd/St. James Advent Communal Reconciliation
- 12/21 - 12/22: Pastoral Council Pre Mass

### **VII. Closing Prayer – All**