



## GOOD SHEPHERD CATHOLIC CHURCH

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**PARISH MISSION STATEMENT:** *Good Shepherd is a Christian, caring community, nourished by a joyful, spirit-filled liturgy that inspires our lives. We strive to welcome, accept, and love all people as they are, and through our ministries, reach out with active concern to those in need.*

**2018/2019 Goal:** *"Make parish activities more appealing, accessible and available so that more families and individuals will participate."*

### I. Meeting Details

- A. Meeting Date: April 6, 2020
- B. Meeting Time: 7:00 p.m.
  - Time Allotted: 90 Minutes
  - Meeting Location: **Virtual Meeting due to Coronavirus Outbreak**  
**Call: (425) 436-6391**  
**Access Code: 797135#**
- C. Present: Michael Crownover, Rudi Gutierrez, Judy Koenings, George Koleas, Ron Leonhardt, Donna Makowski, Jackie Michaels, Lisa Nimmer, Dan Popp, Steve Schmitt, Deacon Sandy Sites, Karen Warren
- D. Guests: None
- E. Absent/Excused: None
- F. Minutes taken by: Pat Seitz
- G. Opening Prayer Leader: Karen Warren
- H. February minutes were approved by consensus via email. There was no March meeting as council members were encouraged to participate in the Lenten Parish Mission gatherings.

### II. Agenda/Reports and

### III. Results

#### **Parish Director Report** by Deacon Sandy

- COVID-19
  - We are here for you! Call, write, reach out – we are here to serve.
  - The data (Global. State. Wisconsin) – reviewed info from CDC, WHO, WI Dept. of Health and Human Services.

- o Emphasis on not giving our ministers or parishioners reason to leave their homes
  - Palms, anointings, reconciliation, food and clothing donations, parking lot masses, etc. etc. etc., all prohibited.
- o Backlog of funerals - first priority when public gatherings are lifted
- o Applying for Small Business Administration loan under the COVID-19 program.
- o Confirmation, First Communion, VBS, etc.
  - All being evaluated. First Communion and Confirmation are being pushed back, VBS still in discussion
- o Virtual masses – well received.
- o Weekly bulletin and Friday email blast
  - Part of a comprehensive communications plan
- o See information below for more detail:

### **Regarding Our Priests:**

- Deacon Sandy continues to be in touch with all of them. Know they are all are doing well and miss seeing you. (and we miss seeing them!)
- The latest directive from the archbishop is that the ban on public masses has been extended until at least May 3. (It may well be longer – it is best if we presume it will be longer in order to plan properly.)
- Our staff remains diligent in their good works on behalf of our parishioners. Thank you one and all! Well done good and faithful servants...
- Staff is establishing a consistent communications strategy which includes, but is not limited to, bulletins online, weekly update email blasts to parishioners, weekly video chats, daily Facebook and social media and parish app posts, and phone calls to parishioners without email or the ability to access online information.
- Parish Staff and Pastoral Council continues to meet, virtually, on their regularly scheduled meeting dates.
- Finance Council is meeting weekly to monitor closely our cash flow.
- Weddings continue to be postponed.
- Funeral Memorial Masses continue to stack up.

### **Liturgies:**

- Our weekend liturgy postings on our parish website and Facebook pages have been received with great appreciation and enthusiasm.. We have done this for three weeks now and we are averaging about 700 views each week!
- We have begun posting weekly Universal Prayers on our Facebook page. They have and will continue to contain the names of the mass intentions for the week.
- This coming week, we will post a link for the live stream of Triduum services. Following directive from the archdiocese, the Triduum must be experienced live and therefore we will not be posting a link to an archive mass. The livestream will be from our own St. John The Evangelist Cathedral.

- We will post an archive mass for Easter Sunday - in all its glory!
- We will return to newly recorded masses from St. James on April 18 and from Good Shepherd on April 25.
- We will continue to offer either newly recorded, or archive masses, for the duration of the public mass restriction.

### **Where's Deacon Sandy?**

- I am doing well and staying very busy.
- I continue to monitor Global, National and Local COVID-19 updates and share it with staffs.
- I also continue to monitor archdiocese, deanery, parish director and general ministry virtual groups and share info with appropriate parties as it unfolds.

### **Questions for Deacon Sandy?**

- Rudi questions what will happen after May 3 – will it go until May 31?
  - We don't know for certain. Cases in the US are still spiking up. It could be 1-2 months after peak before we may come together again.
- Lisa questions whether there will be changes to how we are coming together for mass once the peak passes.
  - Again we don't know for certain. We expect there will be a deliberate and specific plan as to how we come together once that time comes.
- Jackie questions when the link will be sent for the Triduum services.
  - There will be a link on the website for the live streams. The link cannot be sent prior to the live stream starting. Please go to the website.
  - The schedule as to when the services will begin will be sent to parishioners on Tuesday, April 7.
  - Easter Sunday service will be from one of the archives.
  - Beginning the 2<sup>nd</sup> Sunday of Easter, masses will be recorded weekly on Saturdays and posted for Sunday viewing.

### **Open Discussion**

- 2020 Council Discernment and Trustee Election – Mike
  - Nominations are now open and will remain open until April 22.
  - Announcements have been made in the bulletin and there is a link on the website for nominations.
  - We currently have 20-25 nominations.
  - Council members are asked to help spread the word and to encourage self-nominations.

- o Mike is hoping to hold informational meetings via Zoom; and plans to hold the discernment process in the same manner.
- o Nominations and elections for the Trustee Treasurer position will take place following Council discernment.
  - Deacon Sandy shared that the Archbishop has stated that existing Trustee terms can be extended if necessary until an election can take place. Steve Schmitt indicated he would be fine with that.
- Worship Space Update - Judy/Mike/Lisa
  - o Proxy from the Archdiocese was received about 3 weeks ago.
  - o With the ramp-up of the COVID-19 pandemic the committee has put the project on hold for the time being.
  - o A general contractor/construction manager has been identified and will offer his services at a highly discounted rate. Estimate will be provided when the project is reactivated.
- Corona Virus - Open discussion
  - o How is everyone doing/feeling?
  - o Is there anything that we (Council) can/should be doing?
    - Jackie asked for prayers for her son Mark who works at Community Memorial Hospital.
    - Ron has called a parishioner in response to Jane Clare's and Cheryl's request to do so. The parishioner was very grateful for the call. Deacon Sandy underscored this, and encouraged us to call people, particularly people we know.
    - There have been few requests for grocery shopping, prescription pick-ups, etc. At this time, we are not aware of any unmet needs.
    - Ministries that we normally reach out to (House of Peace, St. Ben's, etc.) are asking us not to come nor to donate goods but are very much in need of financial contributions to continue their work.
- Judy and the entire Pastoral Council express gratitude and "kudos" to the work being done by the entire staff.

### **Commission/Committee Questions**

- Finance Council Update
  - o Interviews for a replacement for Mark Stiemle's position will be held via Zoom. We currently have 4 good candidates. Interviews will take place over the next 2 weeks.
  - o We will be applying for the Small Business Loan as part of the government program resulting from the pandemic.
  - o Finance Council is meeting regularly to monitor the impact on finances and cash flow as a result of the pandemic.
- George offered to help Pastoral Care or any other commission that would like to have assistance with using the recommended minutes form.

- Council members are encouraged to reach out to their commissions and suggest they hold their meetings via conference call and/or Zoom.

#### **Items from the Floor**

- Assuming our May 4 meeting will need to be held virtually.

#### **Pre-Mass Update**

- N/A – No masses in April due to COVID-19

#### **IV. Next Meeting Details**

- Meeting Date: May 4, 2020
- Meeting Time: 7:00 p.m.
- Time Allotted: 90 minutes
- Meeting Location: Mary of Magdala Chapel – or – Virtual Meeting dependent on COVID-19 status guidelines
- Agenda: Will be distributed prior to meeting
- Prayer Leader: Rudi Gutierrez

#### **V. Important Dates to Remember**

- 4/1-22/20: Pastoral Council Nominations open online
- TBD Online Pastoral Council Informational Meetings
- TBD Online Pastoral Council Discernment Meeting
- 4/9-11/20: Holy Triduum – Will be streamed live from St. John the Evangelist Cathedral
- 4/12/20: Easter Sunday - Previously recorded services will be posted online
- TBD Ministry Appreciation Dinner will be postponed from the original 5/01 date

#### **VI. Closing Prayer – All**