



## GOOD SHEPHERD CATHOLIC CHURCH

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**PARISH MISSION STATEMENT:** *Good Shepherd is a Christian, caring community, nourished by a joyful, spirit-filled liturgy that inspires our lives. We strive to welcome, accept, and love all people as they are, and through our ministries, reach out with active concern to those in need.*

**2018/2019 Goal:** *"Make parish activities more appealing, accessible and available so that more families and individuals will participate."*

### I. Meeting Details

- A. Meeting Date: December 2, 2019
- B. Meeting Time: 7:00 p.m.
  - Time Allotted: 90 Minutes
- C. Meeting Location: Mary of Magdala Chapel
- D. Present: Michael Crownover, Rudi Gutierrez, Judy Koenings, George Koleas, Ron Leonhardt, Donna Makowski, Jackie Michaels, Lisa Nimmer, Dan Popp, Steve Schmitt, Deacon Sandy Sites, Karen Warren
- E. Guests: Joyce Guinn, Barb Korneth, Sr **Virgine**
- F. Absent/Excused: None
- G. Minutes taken by: Pat Seitz
- H. Opening Prayer Leader: Donna Makowski
- I. November minutes were approved by consensus via email

### II. Agenda/Reports and

### III. Results

#### Parish Director Report by Deacon Sandy

- New Hire - Assistant to the Pastor – Update
  - o Individual has been hired. Official announcement will be made soon. Individual hopes to come to next month's council meeting.
- Disciple Maker Index Survey - Update (The team)
  - o George Koleas, Deacon Sandy, Corinna Ramsey, and Dan Popp are the Good Shepherd representatives. The survey will begin during Lent.
- Capital Campaign - Update (Case Elements. The chairs)
  - o Meeting with consultant will be held Wednesday night , 12/4 at St. Monica's at 6:30. Deacon Sandy will send information to Judy Koenings,

Greg Goss, and Steve Schmitt who will be the initial Good Shepherd representatives.

- Rich Harter will be at St. James on 12/9 to discuss “thinking strategically”. There is an open invitation for Good Shepherd council members to attend.
  - Recommended we invite Rich to attend the Good Shepherd January council meeting for the same subject.
- Questions for Deacon Sandy?
  - None raised

### **Open Discussion -**

- Town Hall Planning
  - 1/5/2020: Town Hall #1 after 9:30 Mass
  - 1/9/2020: Town Hall #2 at 6-7pm
  - Format will be as outlined and discussed at the November council meeting.
  - Judy will send slide deck to all council members. Council members are asked to take the deck to the respective commissions for (1) updating of the commission slide (headlines); (2) discussion as to what the commission will report on at the Town Hall meetings; and (3) who from the commission will be presenting/reporting at the Town Hall meeting.
    - All updated slides are to be returned to Judy by December 20.
    - Contact Judy if technical help is needed.
    - Goal is to keep font size at 24 point minimum for ease of reading.
- Worship Space Update - Judy/Mike/Lisa
  - Finance Council has approved Plan B (wall, improved music area, flooring).
    - Quotes are actively being solicited.
  - Initial discussion was held with representatives from the Archdiocese, and we are currently waiting for feedback from the Archdiocese.
- Review proposed parish policy revisions (possibly approve or table for January)
  - Draft with proposed changes was sent to council members for review prior to the meeting.
    - Page 8 – Jackie Michaels recommended that we not allow vaping anywhere on property. Discussion ensued that since vaping is not illegal we should allow it within the restrictions as outlined in the proposed changes. Item tabled.
      - Next steps will be (1) to designate the areas where smoking/vaping would be allowed; and (2) have Mark Steimle and George Koleas meet with the NA/AA tenant leaders for discussion and input.
    - Page 8 re: new or changed long-term leases – recommended phrasing change to include “and does not contradict Catholic church teaching”.

- Page 8 re: use of equipment – no further issues or changes from proposed new language.
- Page 9 re: distribution of materials – remove last sentence from proposed new language.
- Page 9 re: signs and posters – change to “Finance Council/Pastoral Council” as responsible parties.
- Page 9 re: decorations – new number only – no other changes.
- Page 10 re: policy on policies – add that policies should be reviewed in 2025.
- Page 10 re: goals and objectives – no further issues or changes from proposed new language.
- Page 10 re: committee/group coordination/minutes – edit wording to reflect that minutes are required, either using the standardized form for recording minutes as approved by the Pastoral and Finance Council, or another form containing the same information.
- Page 10 re: liaison roles – no further issues or changes from proposed new language.
- Page 10 re: formation meetings – no further issues or changes from proposed new language.
- Page 11 re: event policies – changed to major event policies – no further issues or changes from proposed new language
- Page 11 re: safe environment – added to proposed new language that per archdiocesan guidelines we have one staff member designated as the safe environment coordinator.
- Page 11 re: personal property on-site – re-numbered only.
- Add that next full review should be required in 2025.
- After George and Mark meet with tenant representatives, final language will be added. Document with all edited language will be reviewed again by Council for final approval in January.

### **Commission/Committee Questions**

- Finance Council Update – items discussed were
  - Worship Space upgrades and funding
  - Archdiocesan Capital Campaign and funds that will be returned to Good Shepherd as a result
  - Disciple Maker Index Survey

### **Items from the Floor**

- Sr **Virgine** shared a Milwaukee Journal article from 12-2-19 regarding climate change as an informational item for the council.
- Jackie Michaels distributed information gleaned from the CDC regarding vaping.

### **Pre-Mass Update**

- December 21/22: 4:30 – Donna Makowski 9:30 - Karen Warren

#### **IV. Next Meeting Details**

- Meeting Date: January 6, 2020
- Meeting Time: 7:00 p.m.
- Time Allotted: 90 minutes
- Meeting Location: Mary of Magdala Chapel
- Agenda: Will be distributed prior to meeting
- Prayer Leader: Jackie Michaels
- Steps to be taken before the next meeting:
  - Updated slides from commissions are to be returned to Judy by December 20.

#### **V. Important Dates to Remember**

- 11/28: Thanksgiving Day Mass
- 11/30-12/1: First Sunday of Advent
- 12/8: Feast of the Immaculate Conception ... NOT a holy day of obligation this year
- 12/17: Good Shepherd/St. James Advent Communal Reconciliation
- 12/21-12/22: Pastoral Council Pre Mass
- 1/5/2020: Town Hall #1 after 9:30 Mass
- 1/9/2020: Town Hall #2 at 6-7pm
- 3/14/2020: Good Shepherd/St. James Leadership Lenten Gathering, 9am-2:30pm, at St. James

#### **VI. Closing Prayer – All**